



# TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL  
February 27, 2025 AT 6:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

**A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

**B. Roll Call.**

**Roll Call.**

**Present:** Johann Wallace, Cynthia Butterworth, Danielle Cardella, Nallely Arreola, Debra Trate, Geovona Thompson, Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting), Town Attorney Thomas Benavidez (Not voting).

**Absent:** Christy Hirshberg

- c. Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

**B. Call to the Public – Mayor**

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

Mayor Wallace allows Bill Stein to speak. He states that he was trying to get a mobile home and place on some property but he is prohibited to place it anywhere but in a park. This is per Town Code. He would like that changed. He also speaks about the pedestrian crossing that ADOT put in and that he believes it is unsafe. He addresses getting the Tennis Courts completed. He also speaks about the sewer rates and that he believes they should be based on winter water usage, not summertime.

### **C. Consent Agenda - Mayor**

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

C.1 Consider approval of the Minutes of the Regular Council meeting held on February 13, 2025.

C.2 Consider approval of the Payment Approval Report.

**Motion: Items listed on the Consent Agenda Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Cynthia Butterworth.**

**Motion:** Approval of the items on the Consent Agenda, **Action:** Approve, **moved by** Johann Wallace, **Seconded by Cynthia Butterworth.**

Motion passed unanimously.

### **D. Unfinished Business before the Council – Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the mayor at any time.*

### **E. New Business Before Council - Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**E.1 Discussion and/or Action [Ruben Villa]: Presentation of the Town's financials for the month of January.**

**Motion: Item E.1 Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Cynthia Butterworth.**

Ruben Villa gives a detailed presentation to Council, depicting the Town's financial state as of January, 2025. He provides in depth information for the new Councilmembers who have not previously been provided with these presentations. He asks Council for feedback about the presentation and if there is anything they would like to see in the future, or anything they don't want to see. Council agrees that they like the way it was presented, especially the graphs. They determine that these presentations should be done quarterly with reports going out to Council and Staff monthly.

**E.2 Discussion and/or Action [Suzanne Harvey]: Approval of training for Landfill personnel in the approximate amount of \$ 6,000.00.**

**Motion: Item E.2 Agenda Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Cynthia Butterworth.**

Mayor Wallace states he is all in favor of this. Councilmember Trate agrees.

**Motion: Training for landfill personnel in the approximate amount of \$6,000.00, Action: Approve, moved by Johann Wallace, Seconded by Cynthia Butterworth.**  
**Motion passed unanimously.**

**E.3 Discussion and/or Action [Suzanne Harvey]: Resolution No. 2025-03 – Approving renewal of the Intergovernmental Agreement [IGA] with Sierra Vista and Coshise County for public safety dispatch services from the Southeastern Arizona Communications Center [SEACOM].**

**Motion: Item E.3 Agenda Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Cynthia Butterworth.**

Manager Harvey explains that it is time to renew. They provide our 911 dispatching services. They are working on a metrics to determine fees so we will see a change next year. For this year they are keeping all the fees the same as they have been since we first signed on with them. Councilmember Trate asks if more people have joined. Manager Harvey advise they have. Councilmember Trate asks if that reduces our portion. Manager Harvey states that is why they are working on a new metrics to determine fees.

**Motion: Resolution 2025-03, Action: Approve, moved by Johann Wallace, Seconded by Cynthia Butterworth.**  
**Motion passed unanimously.**

**E.4 Discussion and/or Action [Suzanne Harvey]: Approval of the proposed Council meeting schedule for work to develop the Town's budget for fiscal year 2026.**

**Motion: Item E.4 Agenda Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Cynthia Butterworth.**

Mayor Wallace advises he has no issues with the schedule, except that he will likely not be here for the June 26<sup>th</sup> one. Manager Harvey explains that most of the dates on the schedule do not affect Council they are more for staff. There are key dates that do and that is one of them. The other thing she wanted to mention is the Truth in Taxation presentation to Council. We are looking for feedback if you are interested in looking at raising property taxes. If you are not interested we need to know that now so we don't put a lot of time and effort into figuring it out and we wouldn't need that first meeting, the one on 3/13.

**Motion:** The proposed Council meeting schedule for work to develop the Town's budget for fiscal year 2026, **Action:** Approve, moved by Johann Wallace, Seconded by Cynthia Butterworth.

**Motion passed unanimously.**

**E.5 Discussion and/or Action [Mayor Wallace]:** Appointment of a Council Member to serve as the alternate on the Sierra Vista Metropolitan Planning Organization [SVMPO] Board.

**Motion:** Item E.2 Agenda **Action:** Open for discussion and/or Action, moved by Johann Wallace, Seconded by Cynthia Butterworth.

Manager Harvey advises that Christy Hirshberg volunteered. Councilmember Trate advises that she was interested also. Mayor Wallace states that Councilmember Trate has 2 years left in her term and Mayor Pro Tem Hirshberg has 4. He thinks it would make sense to have Christy cover it just for the consistency perspective. He also knows who else is on the board and having the Mayor Pro Tem serve could also help us.

**Motion:** Appoint Christy Hirshberg as the alternate on the SVMPO board, **Action:** Appoint, moved by Johann Wallace, Seconded by Debra Trate.

**Motion passed unanimously.**

**E.6 Discussion and/or Action [Attorney Benavidez]:** Annual training for Council, addressing legal and ethical responsibilities of public officers.

**Motion:** Item E.2 Agenda **Action:** Open for discussion and/or Action, moved by Johann Wallace, Seconded by Cynthia Butterworth.

Attorney Benavidez gives a detailed presentation to Council covering multiple topics pertinent to Councilmembers and other public officials.

## **F. Reports of Current Events by Council**

**Councilmember Butterworth-** February 19<sup>th</sup> SVMPO meeting planning the Arizona Transportation Summit. February 20<sup>th</sup> attended the Business at Twilight. Food Distribution was on the 21<sup>st</sup>. Yesterday was the MPO Directors meeting.

**Councilmember Cardella-** nothing to report

**Councilmember Trate-** Going to the Hispanic Chamber Mixer tomorrow in Tombstone

**Mayor ProTem Hirshberg-** not in attendance

**Councilmember Arreola- nothing to report**

**Councilmember Thompson- working to schedule a meeting with Town Clerk**

**Mayor Wallace- Been watching things at the legislative level.**

## **G. Adjournment**

**Motion:** To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by Christy Hirshberg.**

Motion passed unanimously.

Approved by Mayor Johann R. Wallace on March 13, 2025.

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Mr. Johann R. Wallace  
Mayor

Attest: \_\_\_\_\_  
Ms. Brandye Thorpe,  
Town Clerk

Seal:

## **Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on February 27, 2025. I further certify that the meeting was duly called and a quorum was present.

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Ms. Brandye Thorpe,  
Town Clerk